



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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October 6, 2005

IN REPLY PLEASE

REFER TO FILE: **AE-3**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**JOB ORDER CONTRACT FOR REPAIR AND
REFURBISHMENT OF COUNTY FACILITIES
AWARD CONTRACT
SPECS. VARIOUS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Award a Job Order Contract (JOC) to Angeles Contractor for a one-year contract period for a maximum cost of \$3 million to be financed through the appropriate capital or refurbishment projects' budget.
2. Authorize the Director of Public Works to prepare and execute the JOC in the form previously approved by County Counsel, and establish the effective date following receipt of approved Faithful Performance and Labor and Materials Bonds filed by Angeles Contractor.
3. Authorize the Director of Public Works to execute work orders not to exceed the maximum amount of the contract upon authorization from the Chief Administrative Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award this JOC to the apparent lowest responsible bidder for repair and refurbishment of County facilities for a maximum not-to-exceed fee of \$3 million for a one-year contract.

The JOC is a flexible, cost-effective unit price contracting technique to accomplish repair and refurbishment of County facilities without extensive plans and specifications. This relatively simple and straightforward process reduces administrative requirements and lowers direct construction costs while meeting all Federal, State, and County procurement requirements.

We are currently administering 13 active JOCs. The most recent JOCs for repair and refurbishment of County facilities were awarded by your Board on July 5, 2005. This JOC will help expedite, as the need arises, capital improvement and earthquake repair of facilities in the courts, health, justice, and general project areas.

Public Contract Code Section 20128.5 allows individual JOCs to have a one-year term and a maximum value of \$3 million.

We will report activity on this JOC to your Board quarterly along with our regular report on delegated contracting activity.

Implementation of Strategic Plan Goals

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness as this construction contract will improve public facilities and restore them fully into service sooner than with traditional construction contracting.

FISCAL IMPACT/FINANCING

The recommended construction contract with the apparent lowest responsible bidder is \$3 million. There is no anticipated fiscal impact to the County as a result of this action. Repair or refurbishment work will be financed through the appropriate capital or refurbishment project budget. No work will be assigned to this JOC without the prior review and funding authorization from the Chief Administrative Office.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included.

The project specifications also contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contracts if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Angeles Contractor is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Angeles Contractor, as required on all publicly funded projects in excess of \$1,000, will be required to pay prevailing State wage rates to all persons employed on this JOC.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Angeles Contractor is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

The implementation of each work order under this JOC shall be subject to prior determination and documentation by Public Works that the work order is categorically exempt from the California Environmental Quality Act. In the event the work order is not exempt, your Board will be requested to approve the appropriate environmental finding and documentation prior to implementation.

CONTRACTING PROCESS

On February 16 and 17, 2005, using the JOC Unit Price Book and Specifications adopted by your Board on February 15, 2005, we issued a Request for Bids for a total of seven JOCs. On April 12, 2005, your Board awarded four JOCs and on June 14, 2005, two additional JOCs were awarded. Competitive bids for this JOC were received on March 15, 2005. The bid results are summarized in Enclosure A. Bidders were required to submit a set of cost adjustment factors that would be applied to the unit prices for work in the JOC Unit Price Book. Bids were determined by calculating a composite factor using a predetermined and advertised formula. Angeles Contractor was the apparent lowest responsible bidder meeting the criteria adopted by your Board. The JOC Unit Price Book and the contractor's adjustment factors will be incorporated in the awarded contract.

Angeles Contractor's three-year contracting history is on file with Public Works.

To ensure the contract is awarded to responsible contractors with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by Angeles Contractor was considered before making this recommendation to approve execution of this contract.

As requested by your Board on February 3, 1998, this JOC opportunity was listed on the Doing Business with Us website. A copy of the website posting is included as Enclosure B for your reference.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract as this contract is for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The use of this contract will expedite the completion of repair or refurbishment work managed by Public Works. Minor impacts to tenant departments may occur while repair or refurbishment work is underway.

The Honorable Board of Supervisors
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

CN:dh

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Enc. 2

cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

October 6, 2005

ENCLOSURE A

**JOB ORDER CONTRACT FOR
REPAIR AND REFURBISHMENT OF COUNTY FACILITIES
AWARD CONTRACT
SPECS. VARIOUS**

Bid Opening Date: May 15, 2005

Bid Summary:

<u>Bidder</u>	<u>Total Composite Factor</u>
1. Angeles Contractor	0.9100
2. Mackone Development, Inc.	1.2040
3. MTM Construction, Inc.	1.2380
4. ACE Engineering, Inc.	1.6224
5. Sturgeon General, Inc.	3.8000

Award Information has not been added at this time.

Bid Information

Bid Number : AEDM000028

Bid Title : Job Order Contract No. 24

Bid Type : Construction

Department : Public Works

Commodity : BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)

Open Date : 2/16/2005

Closing Date : 3/15/2005 10:45 AM

Notice of Intent to Award : [View Detail](#)

Bid Amount : \$ 3,000,000

Bid Download : Not Available

Bid Description : This JOC will be used to repair and refurbish Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 9:30 a.m., on March 3, 2005, in Conference Room C, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,000,000.

Amendment Date : 3/10/2005 Notice to Bidders "A"

Add the following form as part of your Bid Submittals (see Attachment).

Download Available Notice to Bidders "A" - Insurance Requirement Form

WORD 26.62 K [InsReqForms.doc](#)

Contact Name : Dennis Morelos

Contact Phone# : (626) 458-2180

Contact Email : dmorelos@ladpw.org

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